

Approved Centre Trainer



Role Purpose

To support and train proprietors and staff within the commercial equestrian sector to improve their knowledge and understanding of disability and accessibility so they can deliver inclusive equestrian activities.

Role Type: Casual worker on a self-employed basis

Payment rate:

- £250 per centre training day (full day)
- £150 per centre training day (half day)
- Any travel over 100 miles paid at 55p/mile

The role is home based, with travel across an agreed area and occasionally to the RDA UK Office.

Description of the Approved Centre Trainer

- Visit centres and deliver the agreed Approved Centre training programme to centre staff and proprietors.
- Complete onboarding checks for new centres.
- Submit visit notes and support log to RDA UK.
- Attend standard setting / train the trainer days, as required.
- Maintain current working knowledge through CPD and training that is logged with RDA UK.

Skills and experience

Skills / Experience	Essential	Desirable
People Skills	• Friendly, approachable, and professional manner. • Confident communicating with a wide range of people. • Comfortable and confident speaking on the phone.	• Experience facilitating group discussions or managing group dynamics. • Active listening skills • Ability to give constructive, supportive feedback
Equestrian Sector & RDA Knowledge	• Experience and understanding of the commercial equestrian sector.	• Understanding of the wider RDA group structure and network. • Knowledge of RDA

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	• Holds RDA Advanced Coach or equivalent qualification.	programmes, standards, and available resources. • Knowledge of Safeguarding practices and procedures in an equestrian setting.
Time & Travel	• Able to commit to occasional travel locally or regionally. • Flexible availability to meet training and support needs. Must have own car and relevant business insurance.	• Ability to travel longer distances and stay overnight if required.
Training Experience	• Experience delivering training to individuals and groups.	• Experience training more senior or highly experienced staff.
Disability Knowledge	• Experience supporting and/or coaching disabled people in an equestrian setting.	• Experience supporting disabled people in other settings (non equestrian). • Understanding of wider equality and inclusivity requirements and good practice.
Organisation and IT Skills	• Confident using basic IT systems (Microsoft Office, Excel, Teams, email). • Well organised, able to complete checklists and onboarding documentation accurately and return electronically. • Ability to work autonomously and manage varied workload	• Comfortable using a wider range of digital tools, such as tablets, smartphones, or online learning platforms.

Additional Info: The role is subject to a signed Terms and Conditions of Services document which outlines the specific terms between RDA UK (The Client) and you (The Supplier)